

POSITION OPEN: **PROJECT MANAGER**

Mountain Studies Institute

A non-profit research & education organization enhancing the understanding and sustainable use of the San Juan Mountain region
Offices at Fort Lewis College, Durango and in Silverton, Colorado

MSI conducts environmental research and community projects and provides education and information to facilitate informed decisions related to natural resource management, environmental policy, and community planning. The Institute hosts visiting scientists and classes to increase research and education in our region and beyond.

Position responsibilities: Lead and assist with MSI projects (approximately 20 hrs per week, more likely in the summer):

- Projects may include fen wetland conservation manual preparation; fen restoration project and workshop; citizen science monitoring projects (wildlife, water quality); and climate change adaptation project and workshop.
- Collaborate with land managers, local government, community organizations, students, and scientists.
- Meet deadlines and reporting requirements and work within budget.
- Potentially assist in scientific research/field work.
- Write grant proposals for new projects.

Basic requirements:

- Bachelors or higher degree in ecology or environmental science, policy, or planning,
- Excellent writing and communication skills
- Creative thinker, motivated, well organized, efficient
- Past project management experience
- Computer proficiency (Microsoft Office)
- Enthusiasm for the activities of MSI.

Preferred Requirements:

- Specific experience/knowledge in wetland science/restoration/ regulations, climate change science & adaptation; water quality; wildlife; and/or environmental monitoring.
- Advanced technology skills (GIS, Databases, Dreamweaver)
- Grant writing experience
- Field research experience, outdoor skills, and safety training.



How to Apply:

Email cover letter (including salary requirements), resume, and contact info for three references by April 2, 2010 to Koren Nydick, nydick_k@fortlewis.edu. You may include a short writing sample or other product of past project. For more information see www.mountainstudies.org or call 970-247-7071. Salary depends on experience. Pro-rated benefits available for half-time staff. A valid Colorado driver's license is required. A personal vehicle will be used on occasion, with mileage reimbursement. All qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, sex, marital status, religion, ancestry, mental or physical handicap, or age.